

 <p>BOROUGH OF STATE COLLEGE PENNSYLVANIA</p>	<p>APPROVED BY: THOMAS J. FOUNTAINE, II</p> 	<p>PAGE 1 OF 3</p>
<p>SUBJECT: Environmentally Preferable Purchasing Policy</p>	<p>NUMBER: *****</p>	<p>EFFECTIVE DATE: IMMEDIATELY</p>
<p>Revision: <u>Original</u></p>	<p>Revision Date: _____</p>	<p>Revision Approval: _____</p>

Overview

The purpose of this policy is to set a standard of environmentally preferable procurement (green purchasing) and demonstrate the Borough's commitment to environmental, economic, and social stewardship. The Borough of State College has a unique opportunity to further expand its leadership in the area of environmentally preferable purchasing and, through its actions, elicit changes in the marketplace. By further incorporating environmental considerations into public purchasing, the Borough of State College will positively impact human health and the environment, remove unnecessary hazards from its operations, reduce costs and liabilities, fulfill its commitments under Resolution 944 as a Climate Protection Community, and improve the environmental quality of the Borough. This policy will guide the Borough's effort in procuring environmentally preferable products and services.

The Borough is committed to buying more environmentally preferable goods and services as long as they meet performance needs and they are available within a reasonable period of time at a reasonable cost. Nothing in this policy shall be construed as requiring the Borough to procure products that do not perform adequately for their intended use, exclude adequate competition, or are not available at a reasonable price or in a reasonable period of time.

The Borough will consider lifecycle costs when comparing costs of products or services. Life cycle costs include the life of the items, maintenance, operations, end of useful life, residual value, and replacement costs.

The Borough will promote the purchase of environmentally preferable products or products with a recycled or recyclable content over a virgin product if the cost is not greater than 5 percent.

Background

In 2007, State College Borough Council adopted Resolution 944, declaring the Borough of State College as a Climate Protection Community. The Resolution recognizes that the Borough has a responsibility to reduce global warming pollutants through programs that provide economic and quality of life benefits such as reduced energy bills, green space preservation, air quality improvements, reduced traffic congestion, improved transportation choices, and economic development and job creation through energy conservation and new energy technologies.

Resolution 944 includes a commitment by the Borough to a Greenhouse Gas Emission Reduction Initiative through which the Borough will lead the community by example by implementing policies to reduce net emission of carbon dioxide and other greenhouse gases by 10% from 1990 levels. In addition, the Resolution establishes a series of 21 specific municipal goals to be pursued and accomplished by the year 2016.

In an effort to identify what actions collectively could be taken in State College Borough and the

 <p>BOROUGH OF STATE COLLEGE PENNSYLVANIA</p>	<p>APPROVED BY: THOMAS J. FOUNTAINE, II</p> 	<p>PAGE 2 OF 3</p>
<p>SUBJECT: Environmentally Preferable Purchasing Policy</p>	<p>NUMBER: ****</p>	<p>EFFECTIVE DATE: IMMEDIATELY</p>
<p>Revision: <u>Original</u></p>	<p>Revision Date: _____</p>	<p>Revision Approval: _____</p>
<p>Centre Region to address the impact of global warming, Borough Council requested a Greenhouse Gas Inventory and Mitigation Plan be prepared. This plan was completed in the Spring of 2008 and contains a discussion and recommendations for action in the areas of Transportation, Energy, and Waste. Short, Mid and Long-term goals were developed in each area for further consideration.</p> <p>Resolution 944 and the Greenhouse Gas Emission Reduction Initiative provide a clear direction and course of action that will enable the Borough of State College to take the lead in the area of Environmentally Preferable Procurement practices.</p> <p>Policy</p> <p>It is the Policy of the Borough of State College to:</p> <ol style="list-style-type: none"> 1. Incorporate the following guiding principles developed by the United States Environmental Protection Agency into each procurement decision when practicable: <ol style="list-style-type: none"> a. Environmental considerations shall become part of the normal purchasing practice, consistent with such traditional factors as product safety, price, performance, and availability. b. Consideration of environmental preferability shall begin early in the acquisition process and be rooted in the ethic of pollution prevention, which strives to eliminate or reduce, up-front, potential risks to human health and the environment. c. Recognition that a product or service's environmental preferability is a function of multiple attributes from a life cycle perspective. d. Determine environmental preferability by considering the reversibility and geographic scale of the environmental impacts, the degree of difference among competing products or services, and the overriding importance of protecting human health. e. Maintain comprehensive, accurate, and meaningful information about the environmental performance of products or services . 2. Promote the purchase of environmentally preferable products or products with a recycled or recyclable content over a virgin product if the cost is not greater than 5 percent. 3. Purchase products which contain, whenever practicable, the highest percentage of post-consumer recovered material, the highest percentage of total recovered material available 		

 <p>BOROUGH OF STATE COLLEGE PENNSYLVANIA</p>	<p>APPROVED BY: THOMAS J. FOUNTAINE, II</p> 	<p>PAGE 3 OF 3</p>
--	--	------------------------

<p>SUBJECT: Environmentally Preferable Purchasing Policy</p>	<p>NUMBER: ****</p>	<p>EFFECTIVE DATE: IMMEDIATELY</p>
--	---------------------	--

<p>Revision: <u>Original</u></p>	<p>Revision Date: _____</p>	<p>Revision Approval: _____</p>
----------------------------------	-----------------------------	---------------------------------

in the marketplace, and reduce waste in the manufacture and use of products and packaging purchased by the Borough.

4. Ensure that specifications and performance standards for goods and services do not require the use of products made from virgin materials nor specifically exclude the use of environmentally preferable products.
5. Procure environmentally preferable goods and services where environmental criteria have been established by governmental or other widely recognized authorities.
6. Replace disposable with re-usable, recyclable, or compostable goods.
7. Comply with the purchasing goals and timetables established in Council Resolution 944.

Definitions

The following terms shall have the assigned definitions for all purposes under this policy:

Borough of State College means the Borough of State College elected and appointed officials and staff.

Environmentally Preferable Products and Services refers to products and services that have a lesser or reduced negative effect on the human health and the environment when compared with competing products that serve the same purpose. This comparison analysis may include raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, disposal of products, or service delivery.

Life Cycle Cost means the comprehensive accounting of the total cost of ownership, including initial costs, energy and operational costs, longevity and efficacy of service, and disposal costs.

Practicable means sufficient in performance and available at a reasonable price.