I. Call to Order

II. Reorganization

III. Public Hour

IV. Approval of Minutes

V. Action on behalf of the Industrial Development Authority
   A. Cost Sharing Request Letter for Incorporation of Design & Construction Agreement

VI. 2020 Conflict of Interest Policy

VII. Any Other Matter

VIII. Adjournment

Documents:

Authorities Board 013020 Complete Agenda Packet.pdf
I. Call to Order

II. Reorganization

Introduction of members and reorganize by electing a Chair, Vice-Chair and Secretary/Treasurer of the Authority.

III. Public Hour - Hearing of Citizens

IV. Approval of Minutes (Attached to agenda beginning on Page 3)

V. Action on behalf of the Industrial Development Authority

A. Cost Sharing Request Letter for Incorporation of Design & Construction Agreement

Ratify the Administrative approval of the application to authorize PennDOT to proceed with the design and permitting to finish the sanitary sewer design application for the Atherton Street Project. [Page 5]

VI. 2020 Conflict of Interest Policy

On April 18, 2005, Borough Council adopted a “Conflict of Interest Policy and Code of Conduct with Regard to HUD Programs”. Elected and appointed officials are to receive a copy of the policy at a regular meeting of their respective council, authority, board or commission. A copy of the policy is attached for review. [Page 21]

VII. Any Other Matter

VIII. Adjournment
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Meeting Minutes
Authorities Board
Regular Meeting
October 31, 2018

The Authorities Board met on October 31, 2018 in Room 321 of the State College Municipal Building, 243 South Allen Street, State College, PA 16801. Mr. Fountaine called the meeting to order at 12:04 p.m.

Those in attendance were Authorities Board members: Lynn Herman, Elizabeth Kirchner, Laura Leites and Robert Malcom. Also, in attendance were Thomas J. Fountaine, II, Borough Manager; Sharon K. Ergler, Assistant Borough Secretary; Terry J. Williams, Borough Solicitor; Deborah A.S. Hoag, Director of Public Works; and Amy Kerner, Borough Engineer.

Reorganization

Mr. Fountaine said the first order of business was reorganization and he opened the floor for nominations for the Chair, Vice Chair and Secretary. Ms. Kirchner nominated Mr. Herman for Chair. Mr. Herman accepted. Ms. Kirchner then nominated Ms. Leites for Vice Chair and Mr. Malcom as the Secretary/Treasurer. Both Ms. Leites and Mr. Malcom accepted the nominations. Ms. Kirchner closed the nominations.

Public Hour - Hearing of Citizens

There were no citizens attending who wished to speak about items not on the agenda.

Approval of Minutes

Ms. Kirchner made a motion to approve the March 1, 2017 minutes as presented. Ms. Leites seconded the motion and the Board voted unanimously in favor.

Action on behalf of the Industrial Development Authority

Mr. Fountaine explained that the Authorities Board was an umbrella board and as such it represented several authorities, including the Industrial Development Authority. The Board was being asked to vote on an economic development assistance package for a project located on South Fraser Street across from Memorial Field. He stated that KCF Technologies was occupying a commercial space above Green Bowl on West Beaver Avenue but was quickly outgrowing that space. KCF had been looking for additional office space downtown with projections for 200+ additional employees over the course of the next 2-3 years. Mr. Fountaine said the Board was asked to support an incentive package to assist KCF with its growth. He noted that the Borough had participated with other projects to support businesses locating within the Centre Region. He commented that previous projects included the purchase of a surface parking lot at the corner of North Barnard and South Sparks Street. He added that the Borough, Patton, College and Ferguson Township had each pledged $25,000; however, there was a provision
that the money could be clawed back if KCF did not maintain its commitment to State College.

Ms. Leites asked what types of jobs did KCF offer. Mr. Fountaine said they employed engineers with social skills, such as coding, engineering, and other technology-based work that helped businesses to be more productive. He added that KCF originally started in State College in the incubator at Innovation Park and noted that 2 of the 3 founders were still involved.

Mr. Fountaine said KCF’s announcement of their expansion was made prior to today’s meeting. He added that he had previously spoken to Council about KCF and they were very supportive of the $25,000 commitment. He stated the Authorities Board was asked to approve a resolution authorizing the $25,000 expense as part of the Economic Development Partnership and noted there was $60,234.32 in the treasury.

Mr. Herman asked if the Centre Region Council of Governments was involved in the partnership. Mr. Fountaine said not, it was truly a partnership of municipalities throughout Centre County.

Ms. Leites asked if the $25,000 contribution was all there was between KCF Technologies and the Borough. Mr. Fountaine the Economic Development Partnership will sign an agreement related to the times of jobs created and the time period in which employees were hired. He noted that the agreement allowed for some monitoring of the performance. Ms. Leites then asked if the agreement would include anything about the length of the jobs. Mr. Fountaine said that was not included in the agreement; however, the expectation was the company would act in good faith. The agreement outlined when jobs had to be created but not how long they were created.

Ms. Leites asked if other growing businesses were interested in the option being made to KCF. Mr. Fountaine answered yes there were and noted one of which was the Morgan Industries, which the Borough was a participant in that project as well.

Ms. Kirchner made a motion to adopt Resolution AB-01-2018 authorizing a $25,000 contribution be given to KCF Technologies for an economic development assistance package. Ms. Leites seconded the motion, which passed unanimously in favor.

**Adjournment**

Ms. Leites made a motion to adjourn the meeting at 12:38 p.m. Ms. Kirchner seconded the motion and the meeting adjourned.

Respectfully submitted,

_________________________
Sharon K. Ergler
Assistant Borough Secretary
January 15, 2020

Deborah A.S. Hoag, P.E, M.B.A – Director of Public Works
Borough of State College
243 South Allen Street
State College, PA 16801

Re: Atherton Street – Section 153 (Curtin Road to Westerly Parkway)
State College Borough Sanitary Sewer Impact Justification

Dear Ms. Hoag,

Stahl Sheaffer Engineering, LLC (Stahl Sheaffer) is providing the enclosed material as part of the Cost Sharing Request Letter for Incorporation of Design & Construction agreement to justify that the sanitary sewer impacts from the subject roadway and drainage improvement project result in the need to relocate the affected sanitary utility lines owned by State College Borough. This submittal is provided to you for a review and signature prior to Stahl Sheaffer providing the final submittal to the Department to remain on schedule with the Cost Share agreement. The due date to provide the executed impact justification to the Department is Friday, February 28, 2020. Please scan and send the enclosed signature sheet back to Stahl Sheaffer as soon as possible.

The enclosed documents are as follows:

• Tabular summary of the Justification for Reimbursement
• Supplemental Color-Coded Plan identifying impacted locations and cost percentages

Please contact me at 814-689-1562 or via email at DLansberry@sse-llc.com should you have any questions or require additional information.

Sincerely,

Devin E. Lansberry, P.E.
Project Manager, Stahl Sheaffer Engineering, LLC

CC (Via Email):
Paul McClellan, P.E.
Eric Murryak, P.E.
Louis Spaciano, P.E.
Gary Bojalad
John Keeler
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Proposed 18" Storm Pipe - Existing sanitary sewer service line at STA 471+70 RT is 3.9' below surface and the proposed 18" storm pipe is 4.2' below surface and will directly impact the sanitary line due to trenching and pipe installation. Proposed 24" Storm Pipe - Existing sanitary sewer service line at STA 474+40 RT is 4.1' below surface and the proposed 24" storm pipe is 4.3' below surface and will directly impact the sanitary line due to trenching and pipe installation.

Proposed 18" Storm Pipe - Existing sanitary sewer service line at STA 475+60 LT is 3.9' below surface and the proposed 18" storm pipe is 4.3' below surface and will directly impact the sanitary line due to trenching and pipe installation. Proposed 24" Storm Pipe - Existing sanitary sewer service line at STA 479+28 RT is 4.2' below surface and the proposed 24" storm pipe is 4.4' below surface and will directly impact the sanitary line due to trenching and pipe installation. Proposed 36" Storm Pipe - Existing sanitary sewer service line at STA 483+06 RT is 3.9' below surface and the proposed 36" storm pipe is 6.0' below surface and will directly impact the sanitary line due to trenching and pipe installation.

Proposed 18" Storm Pipe - Existing sanitary sewer service line at STA 483+75 RT is 3.9' below surface and the proposed 18" storm pipe is 3.8' below surface and will directly impact the sanitary line due to trenching and pipe installation. Proposed 24" Storm Pipe - Existing sanitary sewer service line at STA 484+18 RT is 3.4' below surface and the proposed 24" storm pipe is 4.2' below surface and will directly impact the sanitary line due to trenching and pipe installation.

Proposed 24" Storm Pipe - Existing sanitary sewer service line at STA 485+05 RT is 3.5' below surface and the proposed 24" storm pipe is 4.2' below surface and will directly impact the sanitary line due to trenching and pipe installation. Proposed 24" Storm Pipe - Existing sanitary sewer service line at STA 486+21 LT is 3.7' below surface and the proposed 24" storm pipe is 4.6' below surface and will directly impact the sanitary line due to trenching and pipe installation.

Proposed 24" Storm Pipe - Existing sanitary sewer service line at STA 484+73 RT is 3.3' below surface and the proposed 24" storm pipe is 4.2' below surface and will directly impact the sanitary line due to trenching and pipe installation. Proposed 24" Storm Pipe - Existing sanitary sewer service line at STA 485+16 RT is 4.3' below surface and the proposed 24" storm pipe is 4.2' below surface and will directly impact the sanitary line due to trenching and pipe installation.

Proposed 24" Storm Pipe - Existing sanitary sewer service line at STA 486+01 LT is 4.7' below surface and the proposed 24" storm pipe is 3.8' below surface and will directly impact the sanitary line due to trenching and pipe installation.

Proposed 36" Storm Pipe - Existing sanitary sewer service line at STA 483+06 RT is 3.8' below surface and the proposed 36" storm pipe is 6.0' below surface and will directly impact the sanitary line due to trenching and pipe installation. Proposed 36" Storm Pipe - Existing sanitary sewer service line at STA 485+04 RT is 3.9' below surface and the proposed 36" storm pipe is 6.0' below surface and will directly impact the sanitary line due to trenching and pipe installation.

Proposed 18" Storm Pipe - Existing sanitary sewer service line at STA 477+60 RT is 4.2' below surface and the proposed 18" storm pipe is 3.3' below surface and will directly impact the sanitary line due to trenching and pipe installation. Proposed 18" Storm Pipe - Existing sanitary sewer service line at STA 479+47 RT is 4.3' below surface and the proposed 18" storm pipe is 3.9' below surface and will directly impact the sanitary line due to trenching and pipe installation.

Proposed 18" Storm Pipe - Existing sanitary sewer service line at STA 482+61 LT is 3.6' below surface and the proposed 18" storm pipe is 3.9' below surface and will directly impact the sanitary line due to trenching and pipe installation. Proposed 18" Storm Pipe - Existing sanitary sewer service line at STA 484+43 RT is 4.2' below surface and the proposed 18" storm pipe is 3.8' below surface and will directly impact the sanitary line due to trenching and pipe installation.

Proposed 24" Storm Pipe - Existing sanitary sewer service line at STA 485+16 RT is 4.3' below surface and the proposed 24" storm pipe is 4.2' below surface and will directly impact the sanitary line due to trenching and pipe installation. Proposed 24" Storm Pipe - Existing sanitary sewer service line at STA 485+32 RT is 4.4' below surface and the proposed 24" storm pipe is 4.2' below surface and will directly impact the sanitary line due to trenching and pipe installation. Proposed 18" Storm Pipe - Existing sanitary sewer service line at STA 487+22 RT is 4.6' below surface and the proposed 18" storm pipe is 4.0' below surface and will directly impact the sanitary line due to trenching and pipe installation.

Proposed 18" Storm Pipe - Existing sanitary sewer service line at STA 479+10 RT is 4.1' below surface and the proposed 18" storm pipe is 3.9' below surface and will directly impact the sanitary line due to trenching and pipe installation. Proposed 24" Storm Pipe - Existing sanitary sewer service line at STA 480+48 RT is 4.4' below surface and the proposed 24" storm pipe is 4.7' below surface and will directly impact the sanitary line due to trenching and pipe installation. Proposed 36" Storm Pipe - Existing sanitary sewer service line at STA 482+61 RT is 3.6' below surface and the proposed 36" storm pipe is 5.0' below surface and will directly impact the sanitary line due to trenching and pipe installation.

Proposed 18" Storm Pipe - Existing sanitary sewer service line at STA 472+26 LT and will be directly impacted from the construction of the proposed 18" storm pipe.

Proposed 18" Storm Pipe - Existing sanitary sewer service line at STA 474+34 RT and will be directly impacted from the construction of the proposed 18" storm pipe.

Proposed 18" Storm Pipe - Existing sanitary sewer service line at STA 479+10 RT and will be directly impacted from the construction of the proposed 18" storm pipe.
<table>
<thead>
<tr>
<th>Sheet # - Impact #</th>
<th>Station Range</th>
<th>Side of Baseline (LT/TC/RT)</th>
<th>Construction Impact Justification</th>
<th>Utility Construction as a Result of Roadway/Drainage Construction Impact</th>
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</thead>
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<td>4, 5, 6, 7 - 114 Cont.</td>
<td></td>
<td></td>
<td>Surface and will directly impact the sanitary line due to trenching and pipe installation. <strong>Proposed 24&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 489+21 RT is 4.7’ below surface and the proposed 24&quot; storm pipe is 4.5’ below surface and will directly impact the sanitary line due to trenching and pipe installation. <strong>Proposed 24&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 489+00 RT is 3.8’ below surface and the proposed 24&quot; storm pipe is 4.4’ below surface and will directly impact the sanitary line due to trenching and pipe installation. <strong>Proposed 24&quot; Storm Pipe</strong> - Existing sanitary sewer service line from STA 487+22 to STA 487+32 RT is 3.9’ below surface and the proposed 24&quot; storm pipe is 4.3’ below surface and will directly impact the sanitary line due to trenching and pipe installation. <strong>Proposed 24&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 488+26 RT is 4.9’ below surface and the proposed 24&quot; storm pipe is 4.6’ below surface and will directly impact the sanitary line due to trenching and pipe installation. <strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 488+41 RT is 4.6’ below surface and the proposed 18&quot; storm pipe is 4.2’ below surface and will directly impact the sanitary line due to trenching and pipe installation. <strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 488+91 RT is 4.6’ below surface and the proposed 18&quot; storm pipe is 3.8’ below surface and will directly impact the sanitary line due to trenching and pipe installation. <strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 489+56 RT is 4.8’ below surface and the proposed 18&quot; storm pipe is 4.2’ below surface and will directly impact the sanitary line due to trenching and pipe installation. <strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 491+01 RT is 4.7’ below surface and the proposed 18&quot; storm pipe is 3.8’ below surface and will directly impact the sanitary line due to trenching and pipe installation. <strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 492+77 RT is 3.4’ below surface and the proposed 18&quot; storm pipe is 3.4’ below surface and will directly impact the sanitary line due to trenching and pipe installation.</td>
<td>Relocate sanitary sewer service lines. Sanitary sewer service lines will be relocated in order to avoid impacts with proposed stormwater pipes.</td>
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<td>5 - 2</td>
<td>478+56</td>
<td>RT</td>
<td><strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 478+56 RT is 4.9’ below surface and the proposed 18&quot; storm pipe is 4.7’ below surface and will directly impact the sanitary line due to trenching and pipe installation. <strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 478+35 C is 6.4’ below surface and the proposed 18&quot; storm pipe is 5.4’ below surface and will directly impact the sanitary line due to trenching and pipe installation.</td>
<td>Relocate sanitary sewer line. Sanitary sewer service line will be relocated in order to avoid impacts with proposed stormwater pipe.</td>
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<td>6 &amp; 7 - 12</td>
<td>489+35 to 491+45</td>
<td>LT/TC</td>
<td><strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 489+46 LT will be impacted by the construction of the proposed 18&quot; storm pipe. <strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 489+17 LT will be impacted by the construction of the proposed 18&quot; storm pipe. <strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 489+72 LT will be impacted by the construction of the proposed 18&quot; storm pipe. <strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 490+25 LT will be impacted by the construction of the proposed 18&quot; storm pipe. <strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 490+76 LT will be impacted by the construction of the proposed 18&quot; storm pipe. <strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 491+48 LT will be impacted by the construction of the proposed 18&quot; storm pipe.</td>
<td>Relocate sanitary sewer main line from MH-70 to MH-150. Sanitary sewer line will be relocated in order to avoid impacts with proposed stormwater pipe.</td>
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<td>8 - 183</td>
<td>490+45 to 490+55</td>
<td>RT</td>
<td><strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 490+45 RT is 4.6’ below surface and the proposed 18&quot; storm pipe is 3.9’ below surface and will directly impact the sanitary line due to trenching and pipe installation.</td>
<td>Relocate sanitary sewer line. Sanitary sewer service line will be relocated in order to avoid impacts with proposed stormwater pipe. Relocate MH-335 and tie-in sanitary main line from Hill Alay to W Prospect Ave.</td>
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<tr>
<td>10 - 197</td>
<td>514+72</td>
<td>LT</td>
<td><strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 514+72 LT is 5.0’ below surface and the proposed 18&quot; storm pipe is 3.5’ below surface and will directly impact the sanitary line due to trenching and pipe installation.</td>
<td>Relocate sanitary sewer service line. Sanitary sewer service line will be relocated in order to avoid impacts with proposed stormwater pipe.</td>
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<td>10 - 198</td>
<td>515+60</td>
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<td><strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 515+60 LT is 4.8’ below surface and the proposed 18&quot; storm pipe is 3.5’ below surface and will directly impact the sanitary line due to trenching and pipe installation.</td>
<td>Relocate sanitary sewer service line. Sanitary sewer service line will be relocated in order to avoid impacts with proposed stormwater pipe.</td>
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<td>10 - 202</td>
<td>515+90 to 515+98</td>
<td>RT</td>
<td><strong>Proposed 24&quot; Storm Pipe</strong> - will directly impact the two (2) sanitary service lines due to trenching and pipe installation.</td>
<td>Relocate sanitary sewer service line. Sanitary sewer service line will be relocated in order to avoid impacts with proposed stormwater pipe.</td>
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<tr>
<td>10 - 206</td>
<td>519+18 to 519+21</td>
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<td><strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line from STA 519+18 to 519+21 LT is 4.6’ below surface and the proposed 18&quot; storm pipe is 3.6’ below surface and will directly impact the sanitary line due to trenching and pipe installation.</td>
<td>Relocate sanitary sewer service line. Sanitary sewer service line will be relocated in order to avoid impacts with proposed stormwater pipe.</td>
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<td>11 - 212</td>
<td>519+69</td>
<td>RT</td>
<td><strong>Proposed 24&quot; Storm Pipe</strong> - will directly impact the two (2) sanitary lateral lines due to trenching and pipe installation.</td>
<td>Relocate sanitary sewer service line. Sanitary sewer service line will be relocated in order to avoid impacts with proposed stormwater pipe.</td>
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<tr>
<td>11 - 213</td>
<td>S24+12</td>
<td>LT</td>
<td><strong>Proposed Storm Pipe Inlet</strong> goes through existing sanitary sewer service line at STA 522+12 LT and will directly impact the sanitary sewer line.</td>
<td>Relocate sanitary sewer service line. Sanitary sewer service line will be relocated in order to avoid impacts with proposed stormwater pipe.</td>
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<tr>
<td>11 - 215</td>
<td>S24+31</td>
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<td><strong>Proposed Storm Pipe Inlet</strong> goes through existing sanitary sewer service line at STA 522+31 RT and will directly impact the sanitary sewer line.</td>
<td>Relocate sanitary sewer service line. Sanitary sewer service line will be relocated in order to avoid impacts with proposed stormwater pipe.</td>
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<td><strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 524+78 RT is 5.0’ below surface and the proposed 18&quot; storm pipe is 4.1’ below surface and will directly impact the sanitary line due to trenching and pipe installation.</td>
<td>Relocate sanitary sewer service line. Sanitary sewer service line will be relocated in order to avoid impacts with proposed stormwater pipe.</td>
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<td><strong>Proposed 18&quot; Storm Pipe</strong> - Existing sanitary sewer service line at STA 523+31 RT is 6.7’ below surface and the proposed 18&quot; storm pipe is 4.7’ below surface and will directly impact the sanitary line due to trenching and pipe installation.</td>
<td>Relocate sanitary sewer service line. Sanitary sewer service line will be relocated in order to avoid impacts with proposed stormwater pipe.</td>
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State College Borough Public Works - Sanitary Sewer Manholes

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<thead>
<tr>
<th>MANHOLE NUMBER</th>
<th>STATION RANGE</th>
<th>SIDE OF BASALINE (LT/RT)</th>
<th>CONSTRUCTION IMPACT JUSTIFICATION</th>
<th>UTILITY CONSTRUCTION AS A RESULT OF ROADWAY/DRAINAGE CONSTRUCTION IMPACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>MH-86</td>
<td>471+91</td>
<td>LT</td>
<td>Proposed Milling and Paving Construction</td>
<td>Manhole Grade Adjustment</td>
</tr>
<tr>
<td>MH-85</td>
<td>474+67</td>
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<td>Proposed Milling and Paving Construction</td>
<td>Manhole Grade Adjustment</td>
</tr>
<tr>
<td>MH-84</td>
<td>476+54</td>
<td>RT</td>
<td>Proposed Milling and Paving Construction</td>
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<tr>
<td>MH-83</td>
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<tr>
<td>MH-82</td>
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<td>Manhole Grade Adjustment</td>
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<td>MH-81</td>
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<td>Manhole Grade Adjustment</td>
</tr>
<tr>
<td>MH-80</td>
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<td>MH-79</td>
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</tr>
<tr>
<td>MH-70</td>
<td>486+02</td>
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<td>Manhole Grade Adjustment</td>
</tr>
<tr>
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<td>Manhole Grade Adjustment</td>
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<td>MH-100</td>
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</tr>
<tr>
<td>MH-102</td>
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<td>MH-152</td>
<td>501+32</td>
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<tr>
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</tr>
<tr>
<td>MH-130B</td>
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<td>Manhole Grade Adjustment</td>
</tr>
<tr>
<td>MH-130C</td>
<td>513+91</td>
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<td>Proposed Milling and Paving Construction</td>
<td>Manhole Grade Adjustment</td>
</tr>
<tr>
<td>MH-130D</td>
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<td>Manhole Grade Adjustment</td>
</tr>
<tr>
<td>MH-393</td>
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<td>Proposed Milling and Paving Construction</td>
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<tr>
<td>MH-379</td>
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<tr>
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<td>519+70</td>
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<td>MH-374</td>
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<td>MH-371</td>
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<td>MH-375</td>
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<td>Proposed Milling and Paving Construction</td>
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</tr>
<tr>
<td>MH-382</td>
<td>525+16</td>
<td>RT</td>
<td>Proposed Milling and Paving Construction</td>
<td>Manhole Grade Adjustment</td>
</tr>
</tbody>
</table>
STATE COLLEGE BOROUGH
IMPACT JUSTIFICATION

**SCB responsible for 100% of Design and Construction since not impacted by the roadway and drainage construction project.**

**SCB responsible for 25% of Design and Construction since anticipated to be impacted by the roadway and drainage construction project.**

**SCB responsible for 25% of Design and Construction plus additional material and construction cost associated with upgrading 6" main diameter to an 8" main.**

LEGEND

- PROPOSED STORMWATER PIPE
- PROPOSED INLET BOX
- WEST PENN POWER COMPANY (UNDERGROUND)
- E
- PROM WIRE (OVERHEAD)
- DT WIRE (OVERHEAD)
- VERIZON PENNSYLVANIA INC. (UNDERGROUND)
- PIGTAIL WIRE (OVERHEAD)
- DMCWIRDS CABLE COMMUNICATIONS
- STATE COLLEGE BOROUGH TRAFFIC SYSTEMS
- STATE COLLEGE BOROUGH PUBLIC WORKS (SUMP)
- STATE COLLEGE BOROUGH WATER AUTHORITY
- WINDSTREAM PENNSYLVANIA INC. (OVERHEAD)
- WINDSTREAM PENNSYLVANIA INC. (UNDERGROUND)

- 0
- CU1
- CY1
- SW1
- COR1
- Primer
- SW3
- PA1

- THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (ELECTRIC)
- THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (STEAM)
- THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (CONDUIT)
- THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (AIR)
- THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (SUMP)
- THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (WATER)
- THE PENNSYLVANIA STATE UNIVERSITY TELECOMMUNICATIONS (OVERHEAD)
- THE PENNSYLVANIA STATE UNIVERSITY TELECOMMUNICATIONS (UNDERGROUND)

- LEV1
- LEV2
- A10 GROU
LEGEND

PROPOSED STORMWATER PIPE
PROPOSED INLET BOX
WEST PENN POWER COMPANY (UNDERGROUND)
WEST PENN POWER COMPANY (OVERHEAD)
VERIZON PENNSYLVANIA INC. (UNDERGROUND)
VERIZON PENNSYLVANIA INC. (OVERHEAD)
CONCAST CABLE COMMUNICATIONS
STATE COLLEGE BOROUGH PUBLIC WORKS (SANITARY)
STATE COLLEGE BOROUGH PUBLIC WORKS (TRAFFIC)
STATE COLLEGE BOROUGH WATER AUTHORITY
WINDSTREAM PENNSYLVANIA INC. (OVERHEAD)
WINDSTREAM PENNSYLVANIA INC. (UNDERGROUND)

COLUMBIA GAS OF PENNSYLVANIA, INC.
THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (ELECTRIC)
THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (STEAM)
THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (CONDENSATE)
THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (AIR)
THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (SANITARY)
THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (WATER)
THE PENNSYLVANIA STATE UNIVERSITY TELECOMMUNICATIONS (OVERHEAD)
THE PENNSYLVANIA STATE UNIVERSITY TELECOMMUNICATIONS (UNDERGROUND)
LEVEL 3 COMMUNICATIONS
ZADO GROUP

STATE COLLEGE BOROUGH
IMPACT JUSTIFICATION

SCB responsible for 100% of Design and Construction since not impacted by the roadway and drainage construction project.
SCB responsible for 25% of Design and Construction since anticipated to be impacted by the roadway and drainage construction project.
SCB responsible for 25% of Design and Construction plus additional material and construction cost associated with upgrading 8" main diameter to an 8" main.
Legend:

- Proposed Stormwater Pipe
  - E
  - W
  - F
  - X
  - Y
  - Z
  - A
  - B
  - C

- State College Borough Public Works (Sanitary)
- State College Borough Public Works (Traffic)
- State College Borough Water Authority
- Windstream Pennsylvania Inc. (Overhead)
- Windstream Pennsylvania Inc. (Underground)

- Columbia Gas of Pennsylvania, Inc.
- The Pennsylvania State University Utilities (Electric)
- The Pennsylvania State University Utilities (Steam)
- The Pennsylvania State University Utilities (Condensate)
- The Pennsylvania State University Utilities (Air)
- The Pennsylvania State University Utilities (Sanitary)
- The Pennsylvania State University Utilities (Water)
- The Pennsylvania State University Telecommunications (Overhead)
- The Pennsylvania State University Telecommunications (Underground)
- Level 3 Communications
- Zapco Group

State College Borough
Impact Justification

SCP responsible for 100% of Design and Construction, since not impacted by roadway and drainage construction project.

SCP responsible for 25% of Design and Construction, since anticipated to be impacted by roadway and drainage construction project.

SCP responsible for 25% of Design and Construction plus additional material and construction cost associated with opening 6” main diameter to an 8” main.
LEGEND

PROPOSED STORMWATER PIPE

PROPOSED INLET BOX

VERIZON PENNSYLVANIA INC. (UNDERGROUND)

VERIZON PENNSYLVANIA INC. (OVERHEAD)

WINDSTREAM PENNSYLVANIA INC. (OVERHEAD)

WINDSTREAM PENNSYLVANIA INC. (UNDERGROUND)

STATE COLLEGE BOROUGH PUBLIC WORKS (TRAFFIC)

STATE COLLEGE BOROUGH WATER AUTHORITY

STATE COLLEGE BOROUGH PUBLIC WORKS (SANITARY)

STATE COLLEGE BOROUGH PUBLIC WORKS (OVERHEAD)

COMCAST CABLE COMMUNICATIONS

STATE COLLEGE BOROUGH WATER AUTHORITY

COLUMBIA GAS OF PENNSYLVANIA, INC.

THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (WATER)

THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (OVERHEAD)

THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (TELECOMMUNICATIONS (OVERHEAD))

THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (TELECOMMUNICATIONS (UNDERGROUND))

THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (STEAM)

THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (LNG)

THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (CONDENSATE)

THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (AIR)

THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (SANITARY)

THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (ELECTRIC)

WEST PENN POWER COMPANY (OVERHEAD)

WEST PENN POWER COMPANY (UNDERGROUND)

SCB responsible for 100% of Design and Construction since not impacted by the roadway and drainage construction project.

SCB responsible for 25% of Design and Construction since anticipated to be impacted by the roadway and drainage construction project.

SCB responsible for 25% of Design and Construction plus additional material and construction cost associated with upgrading 6" main diameter to 8" main.
LEGEND

- PROPOSED STORMWATER PIPE
- PROPOSED INLET BOX
- WEST PENN POWER COMPANY (UNDERGROUND)
- WEST PENN POWER COMPANY (OVERHEAD)
- VERIZON PENNSYLVANIA INC. (UNDERGROUND)
- VERIZON PENNSYLVANIA INC. (OVERHEAD)
- COMCAST CABLE COMMUNICATIONS
- STATE COLLEGE BOROUGH PUBLIC WORKS (SANITARY)
- STATE COLLEGE BOROUGH PUBLIC WORKS (TRAFFIC)
- STATE COLLEGE BOROUGH WATER AUTHORITY
- MAINSTREAM PENNSYLVANIA INC. (OVERHEAD)
- MAINSTREAM PENNSYLVANIA INC. (UNDERGROUND)

COLUMBIA GAS OF PENNSYLVANIA, INC.
THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (ELECTRIC)
THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (STEAM)
THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (COMPASS)
THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (AIR)
THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (SANITARY)
THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (WATER)
THE PENNSYLVANIA STATE UNIVERSITY TELECOMMUNICATIONS (OVERHEAD)
THE PENNSYLVANIA STATE UNIVERSITY TELECOMMUNICATIONS (UNDERGROUND)
LEVEL 3 COMMUNICATIONS
ZARO GROUP

STATE COLLEGE BOROUGH
IMPACT JUSTIFICATION

- SCP responsible for 100% of design and construction since not impacted by the roadway and drainage construction project.
- SCP responsible for 25% of design and construction since anticipated to be impacted by the roadway and drainage construction project.
- SCP responsible for 25% of design and construction plus additional material and main diameter to an 8" main.
LEGEND

- PROPOSED STORMWATER PIPE
  
- PROPOSED INLET BOX
  
- EUI - WEST PENN POWER COMPANY (UNDERGROUND)
  
- EU - WEST PENN POWER COMPANY (OVERHEAD)
  
- TCU - VERIZON PENNSYLVANIA INC. (UNDERGROUND)
  
- TI - VERIZON PENNSYLVANIA INC. (OVERHEAD)
  
- TC - COMCAST CABLE COMMUNICATIONS
  
- T - STATE COLLEGE BOROUGH PUBLIC WORKS (SANITARY)
  
- S - STATE COLLEGE BOROUGH PUBLIC WORKS (STORM)
  
- W - STATE COLLEGE BOROUGH WATER AUTHORITY
  
- T4 - WINDSTREAM PENNSYLVANIA INC. (OVERHEAD)
  
- T04 - WINDSTREAM PENNSYLVANIA INC. (UNDERGROUND)

- C - COLUMBIA GAS OF PENNSYLVANIA, INC.
  
- TO - THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (ELECTRIC)
  
- TEO - THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (STEAM)
  
- TOC - THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (CONDENSATE)
  
- TAI - THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (AIR)
  
- TSI - THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (SANITARY)
  
- TWI - THE PENNSYLVANIA STATE UNIVERSITY UTILITIES (WATER)
  
- TO5 - THE PENNSYLVANIA STATE UNIVERSITY TELECOMMUNICATIONS (OVERHEAD)
  
- T01 - THE PENNSYLVANIA STATE UNIVERSITY TELECOMMUNICATIONS (UNDERGROUND)
  
- T03 - LEVEL 3 COMMUNICATIONS
  
- T02 - ZARDO GROUP

STATE COLLEGE BOROUGH
IMPACT JUSTIFICATION

SCALE
0 25 50 FEET

SCB responsible for 100% of Design and Construction since not impacted by the roadway and drainage construction project.

SCB responsible for 25% of Design and Construction since anticipated to be impacted by the roadway and drainage construction project.

SCB responsible for 25% of Design and Construction plus additional material and construction cost associated with upgrading 6" main diameter to 8" main.

STATE COLLEGE BOROUGH FROM STA 515+46 TO STA 515+58 IMPACT 10 - 202
Borough of State College
MEMORANDUM

to: All Borough Employees

from: Ed LeClear, Director of Planning and Community Development

re: Drug-Free Workplace Requirements for the Community Development Block Grant and HOME Programs

date: November 26, 2019

A Conflict of Interest Policy and Code of Conduct with Regard to HUD Programs was adopted by the State College Borough Council in 2005. This attached policy will be distributed annually to Borough employees. Please review the policy. If you have questions or comments, please contact me.

The State College Borough Community Development Department is mandated by the Department of Housing and Urban Development to notify all employees who are engaged in the performance of the Community Development Block Grant program and the HOME program of the status of drugs in the workplace.

It is unlawful to manufacture, distribute, dispense, possess or use a controlled substance in the workplace. Any employee who does manufacture, distribute, dispense, possess or use a controlled substance in the workplace shall be prosecuted under all applicable State and Federal laws, and shall face appropriate personnel action, up to and including termination; or the employee shall participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement or other appropriate agency.

Employees must notify the Borough in writing of their conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction. The State College Community Development Department is required to notify HUD, within ten calendar days after receiving notice from an employee or otherwise receiving actual notice of a conviction.

State College Borough has in place an Employee Assistance Plan designed to deal with drug and alcohol problems in the employee population. The telephone number for the Employee Assistance Plan is 1-800-252-4555; the website is www.theEAP.com.

If you have any questions or comments, please contact me at 234-7109.
BOROUGH OF STATE COLLEGE

Conflict of Interest Policy and Code of Conduct
With Regard to HUD Programs

SECTION 1 NON-PROCUREMENT CONFLICTS OF INTEREST

A. COVERED INDIVIDUALS:

Any employee, agent, officer, elected official, appointed official or consultant of the Borough of State College (Participating Jurisdiction) or; any member of an employee’s, agent’s, officer’s, elected official’s or appointed official's immediate family; an employee’s, agent’s, officer’s, elected official’s or appointed official’s partner; or an organization that employs or is about to employ any of the above.

CONFLICTS PROHIBITED:

No person(s) described in Paragraph 1 of section 1 who exercises or has exercised any functions or responsibilities with respect to activities assisted with HOME Investment Partnerships Program (HOME) or Community Development Block Grant (CDBG) or other U.S. Department of Housing and Urban Development (HUD) funds, or who is in a position to participate in a decision-making process or gain inside information with regard to these activities, may obtain a real or apparent financial interest or financial benefit from a HOME, CDBG, or other HUD-assisted activity, or has a real or apparent financial interest in any contract, subcontract, or agreement with respect to HOME, CDBG, or other HUD-assisted activity, or the proceeds from such activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter. Immediate family ties include (whether by blood, marriage or adoption) the spouse, parent (including a stepparent), child (including stepchild), brother, sister (including a stepbrother or stepsister), grandparent, grandchild and in-laws of a covered person. Occupancy of a HOME-assisted unit by a covered person constitutes a financial interest.

EXCEPTIONS:

Threshold Requirements – Upon the written request of the participating jurisdiction, the U.S. Housing and Urban Development (HUD) or its successor, may grant an exception to the provisions of the CONFLICTS PROHIBITED of section 1 on a case-by-case basis when it determines that the exception will serve to further the purpose of the HOME, CDBG or other HUD program and the effective and efficient administration of the Borough’s program or project. An exception may be considered only after the participating jurisdiction has provided the following:

1. A disclosure of the nature of the conflict, accompanied by an assurance that there has been public disclosure* of the conflict and a description of how the public disclosure was made; and
2. An opinion from the Borough’s attorney that the interest for which the exception is sought would not violate state or local laws.

*The requirements for public disclosure include publication in a local newspaper or disclosure during an advertised public hearing.
Factors to be considered for Exceptions – In determining whether to grant a requested exception after the participating jurisdiction has satisfactorily met the requirements of paragraphs a. and b. above, HUD, or its successors, will consider the cumulative affect of the following factors, where applicable:

1. Whether the exception would provide a significant cost benefit or an essential degree of expertise to the program or project which would otherwise not be available;
2. Whether the person affected is a member of a group or class of low-income persons intended to be the beneficiary of the assisted activity, and the exception will permit such person(s) to receive generally the same interests or benefits as are being made available or provided to the group or class;
3. Whether the affected person(s) has withdrawn from his/her functions or responsibilities or the decision-making process with respect to the specific assisted activity in question;
4. Whether the interest or benefit was present before the affected person was in a position as described in the COVERED PERSONS Paragraph of this section;
5. Whether undue hardship will result either to the participating jurisdiction or the person affected when weighed against the public interest served by avoiding the prohibited conflict; and
6. Any other relevant considerations.

B. OWNERS AND DEVELOPERS:

Any owner, developer or sponsor of a project assisted with HOME, CDBG or other HUD funds (or officer, employee, agent, elected or appointed official or consultant of the owner, developer or sponsor or immediate family member of an officer, employee, agent, elected or appointed official, or consultant of the owner, developer or sponsor) whether private, for-profit or non-profit (including a community development organization (CHDO) when acting as an owner, developer or sponsor) CONFLICTS PROHIBITED:

No person(s) described in Paragraph 2.A of section 2 may occupy, or appear to occupy, a HOME, CDBG or other HUD-assisted affordable housing unit in a project during the required period of affordability specified in §92.252(e) or §92.254(a)(4). This provision does not apply to an individual who receives HOME, CDBG or other HUD funds to acquire or rehabilitate his or her principal residence or to an employee or agent to the owner or developer of a rental housing project who occupies a housing unit as the project manager or maintenance worker.

EXCEPTIONS:

Upon written request of a housing owner or developer, the Borough may grant an exception to the provisions of the above paragraph of this section on a case by case basis when it determines that the exception will serve to further the purposes of the HOME, CDBG or other HUD program and the effective and efficient administration of the owner’s or developer’s HOME, CDBG or other HUD-assisted project. In determining whether to grant a requested exception, the Borough shall consider the following factors:

1. Whether the person receiving the benefit is a member of a group or class of low-income persons intended to be the beneficiaries of the assisted housing, and the
exception will permit such person to receive generally the same interest or benefits as are being made available or provided to the group or class:

2. Whether the person has withdrawn from his or her functions or responsibilities, or the decision-making process with respect to the specific assisted housing in question;

3. Whether the tenant protection requirements of Sec. 92.253 are being observed;

4. Whether the affirmative marketing requirements of Sec. 92.351 are being observed and followed; and

5. Any other factor relevant to the Borough’s determination, including the timing of the requested exception.

SECTION 2 PROCUREMENT CONFLICT OF INTEREST

COVERED INDIVIDUALS:

Any employee, officer, or agent of the Borough of State College (Participating Jurisdiction).

CONFLICTS PROHIBITED:

The CDBG, HOME and other HUD Programs follow the procurement policy of the Borough of State College located in the Borough of State College Code of Ordinances, Chapter 1, Part N. If any provisions of 2 CFR 200.318, 24 CFR 570.611, and 24 CFR 92.356 are not included or conflict with the Borough’s Procurement Policy, the provisions of 2 CFR 200.318, 24 CFR 570.611, and 24 CFR 92.356 shall supersede the Borough’s Procurement Policy.

No Covered Individuals in section 2 may participate in the selection, award or administration of a contract supported by HOME, CDBG or other HUD Program if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when any of the following parties has a financial or other interest in the firm selected for award:

- employee, agents, or officer of the Borough of State College;
- any member of an employee’s, agent’s or officer’s immediate family;
- an employee’s, agent’s or officer’s partner; or
- an organization that employs or is about to employ any of the above

No employee, officer, or agent of the Borough or subrecipient may solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors or parties to subagreements.

EXCEPTIONS:

There are no exceptions for real or apparent procurement conflicts of interest.
A request for a regulatory waiver can be submitted pursuant to 24 C.F.R. § 5.110
Upon determination of good cause, the Secretary may, subject to statutory limitations, waive any provision of this title and delegate this authority in accordance with section 106 of the Department of Housing and Urban Development Reform Act of 1989 (42 U.S.C. 3535(q)).
SECTION 3 CODE OF CONDUCT:

Persons covered in section 2, paragraph 1, are expressly forbidden from soliciting or accepting money, gifts, gratuities, services, favors, or anything of monetary value (excepting unsolicited calendars, pens, or other items of nominal value used as an advertising medium) from any person, company, firm, or corporation to which any purchase order or contract is, or might, be awarded or from a party to any potential subcontract.

The Borough shall also take disciplinary action in accordance with the Borough Personnel Rules and Regulations against any covered persons in section 2 paragraph 1 who violate this conflict of interest policy.

Employees will receive a copy of the conflict of interest policy on an annual basis as a mailer included in a paycheck. Elected and appointed officials will receive a copy of the policy at a regular meeting of their respective council, authority, board or commission. Distribution of the policy will be noted in the minutes of the meeting. Members who are absent will receive a copy by mail. Consultants and agents will be provided a copy of the policy as part of their contracts.

SECTION 4 SUB-RECIPIENTS:

Applicable Conflict of Interest and Procurement Policies for the Borough’s subrecipients are covered under CFR 200.318, 24 CFR 570.611 and 24 CFR 92.356. Each subrecipient has developed its own Conflict of Interest Policy and Procurement Policy in accordance with the applicable regulations.

Authorized Official: Ed LeClear, Director of Planning and Community Development
243 S. Allen Street
State College, PA 16801
814-234-7109

Summary of Revisions:
Adopted by the State College Borough Council on April 18, 2005.
Revised by staff on April 30, 2015.
Revised policy adopted by the State College Borough Council on November 6, 2017.
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