

Application #: \_\_\_\_\_

Permit #: \_\_\_\_\_

## Application for Street Excavation and/or Occupancy Permit

*In accordance with Ordinance #2005, a permit is required for all excavation work in or occupancy of Borough Right-of-Way*

**Applicant Information** (person or company securing permit)

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Property Owner: \_\_\_\_\_  
(if different than Applicant)

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

**Borough Use Only:**

Date Received: \_\_\_\_\_

By: \_\_\_\_\_

New Application

Resubmission

Occupancy Permit

Excavation Fee - \$60.00

Surety Fee - see below

Certificate of Insurance

No Charge

Received

Received

Received

**Excavation**  **Occupancy Only**  **Emergency Work:**  Yes  No

**Location of Work** - Street Name and/or Address \_\_\_\_\_

**Dates of Proposed Work** - include hours of operation \_\_\_\_\_

**Type of Work** *Please Complete All Blanks That Apply*

- |   |  |
|---|--|
| <input type="checkbox"/> Leak Repair                              | <input type="checkbox"/> Crane Set         |
| <input type="checkbox"/> New Utility Service                      | <input type="checkbox"/> Tree Trimming     |
| <input type="checkbox"/> New Main                                 | <input type="checkbox"/> Driveway/Curb Cut |
| <input type="checkbox"/> Sidewalk Replacement                     | <input type="checkbox"/> Sewer Lateral     |
| <input type="checkbox"/> Replace Existing Facility                | <input type="checkbox"/> _____             |
| <input type="checkbox"/> Abandon Service                          | <input type="checkbox"/> _____             |
| <input type="checkbox"/> Landscaping/Lawn Care Service            |  |
| <input type="checkbox"/> Scaffolding (Requires Permit from Codes) |  |
| <input type="checkbox"/> Other (Explain) _____                    |  |
| _____   |  |

**Location of Construction or Occupancy**

- Open Trench
- in Alley
- in Pavement - Parking Lane
- in Pavement - Travel Lane (number of lanes \_\_\_\_\_)
- in Grassplot
- in Pedestrian Sidewalk
- Trenchless Technology Type: \_\_\_\_\_
- Attached Documents** - *if applicable*
- Scaled Map/Plans/Sketch
- Use Agreement/Franchise License
- \_\_\_\_\_

**Contractor Information - Certificate of Insurance Required**

Contractor Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Consultant Information - if applicable**

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Surety Required - 2013 Prices**

*\*Complete all that Apply\**

**Total Surety Fee Required**

**Sidewalk Block (5'x5')**

- Residential (4") \_\_\_\_\_ blks x \$200/blk
- Commercial (5") \_\_\_\_\_ blks x \$220/blk
- Driveway (6") \_\_\_\_\_ blks x \$225/blk

- Curb** \_\_\_\_\_ LF x \$40/LF
- Pavement** \_\_\_\_\_ SF x \$10/SF
- Grassplot** \_\_\_\_\_ EA x \$100/EA

- Grassplot \$ \_\_\_\_\_
- Sidewalk \$ \_\_\_\_\_
- Curb \$ \_\_\_\_\_
- Pavement \$ \_\_\_\_\_
- Total \$ \_\_\_\_\_**