

***Meeting Agenda***  
**Human Relations Commission**  
**State College Municipal Building - Room 324**  
**Monday, November 28, 2016**  
**7:00 PM**

I. **Call to Order**

II. **Roll Call**

Andrew Daniloff  
Nancy Eaton  
Michele Hamilton  
Marv Friesen

III. **Reorganization**

Because of a recent resignation of the Chair, the Commission will be asked to reorganize and select a new chair.

IV. **Public Comment**

V. **Approval of Minutes** – Meeting held on April 18, 2013

VI. **New Business**

A. Complaint Filed on Anti-Discrimination in Employment

Information will be distributed at the meeting on a recent complaint. Any discussion on the specific nature of the complaint will need to be discussed in executive session.

VII. **Old Business**

None

VIII. **Discussion Items**

None

IX. **Items of Information**

None

X. **Other Matters**

None

XI. **Set Date and Time for next meeting**

XII. **Adjournment**

***Meeting Minutes***  
**Human Relations Commission**  
**April 18, 2013**

The Human Relations Commission met Monday, April 18, 2013, at 7:00 p.m. in Room 324 of the State College Municipal Building, 243 South Allen Street, State College, PA. Mr. Eggert called the meeting to order at 7:08 p.m.

Roll Call:                Andrew Daniloff  
                              Nancy Eaton  
                              Michael Eggert  
                              Michele Hamilton

Staff:                     Beth Johnston, Human Resources Director  
                              Lu Hoover, Planner  
                              Sharon Ergler, Assistant Borough Secretary

**Public Comment**

No comments were received from the public.

**Approval of the Minutes**

Ms. Eaton moved to approve the January 28, 2013 minutes as written. Ms. Hamilton seconded the motion, which passed 4-0.

**New Business**

Ms. Johnson presented the Commission with the Center for Alternatives in Community Justice (CACJ) contract for mediation services. She stated it was important for the Commission to have a chance to look at the document. Per the Borough Ordinance, the first step in the process was to offer mediation services to the parties to resolve a complaint or dispute. She noted that CACJ has had a good reputation in the community and done good work.

Ms. Hoover noted that she had utilized the services of CACJ and felt confident with their services. They were responsible and had conducted successful mediations to resolve disputes.

The Commission expressed no concerns with contracting for mediation services with CACJ.

**Set Date and Time for Next Meeting.**

The Commission did not set another meeting but agreed they would meet as needed.

**Executive Session**

Ms. Eaton moved to adjourn the meeting at 7:12 p.m. to an executive session to discuss matters related to conduct. Ms. Hamilton seconded the motion which passed with a 4-0 vote.

Following the executive session, the meeting we reconvened by a motion made by Ms. Eaton and seconded by Ms. Hamilton. The motion passed unanimously.

**Adjournment**

There being no further business, Mr. Daniloff moved to adjourn the meeting at 7:27 p.m. Ms. Eaton seconded the motion, which passed unanimously.

Respectfully submitted,

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Sharon K. Ergler  
Assistant Borough Secretary