

Meeting Agenda
State College Borough
Board of Health
October 29, 2019
Room 242 / 4:00 p.m.

I. Call To Order

II. Roll Call

III. Approval Of Minutes

IV. Public Hour

V. Business Meeting

- A. Approval Of 2nd And 3rd Quarter Reports
- B. Update On PA Inspection Reporting Database Rollout In January
- C. Updated Facility Plan Review Application And Temporary License Application
- D. Discuss 2020 Board Of Health Work Plan

VI. Other Matters Of Interest

- A. Proposed Meeting Dates

VII. Adjournment

Documents:

[Complete Board of Health Agenda - October 29, 2019.pdf](#)

Meeting Agenda
State College Board of Health
Regular Meeting
Tuesday, October 29, 2019
4:00 p.m., Room 242

I. Call to Order

II. Roll Call & Introductions

James Edwards
Linda Greenly-Finch
William Taylor
Jacqueline Gardner
Thomas Daubert

III. Approval of Minutes – April 30, 2019

IV. Public Hour - Hearing of Citizens

V. Business Meeting

- A. Approval of 2nd and 3rd Quarter Reports
- B. Update on PA Inspection Reporting Database rollout in January
- C. Updated Facility Plan Review Application and Temporary License Application
- D. Discuss 2020 Board of Health Work Plan

VI. Other Matters of Interest

- A. Proposed Meeting Dates
 - January 28, 2020
 - April 28, 2020
 - July 28, 2020
 - October 27, 2020

VII. Adjournment

**Meeting Minutes
State College Borough
Board of Health
Tuesday, April 30, 2019**

The State College Borough Board of Health (BOH) met on Tuesday, April 30, 2019, in Room 242 of the State College Municipal Building, 243 South Allen Street, State College, PA. Mr. O'Donnell called the meeting to order at 4:02 p.m.

Members Present: Linda Greenly-Finch, Thomas Daubert and Dr. William Taylor

Also Present: Tom King, Assistant Borough Manager for Public Safety; Brian O'Donnell, Health Inspector/Ordinance Officer; and Sandy Lieb, Administrative Assistant

Election of 2019 Chair

Mr. Daubert nominated Ms. Greenly-Finch for 2019 Chair. Dr. Taylor seconded the nomination. The vote was unanimously in favor.

Approval of Minutes

Mr. Daubert moved to approve the October 23, 2018 minutes as submitted, and Dr. Taylor seconded the motion. The vote was unanimously in favor.

Public Hour

No one was in the audience who wished to discuss items not on the agenda.

Business Meeting

1st Quarter Report on Department Activity

Mr. O'Donnell reported department's activity for the 1st Quarter Report. Mr. O'Donnell said one restaurant, The Koop, had been closed for one day because of multiple critical violations found on February 27, 2019. He added the restaurant was closed again at this time.

Mr. O'Donnell stated there were two unfounded complaints out of the six reported complaints, and the ServSafe classes were at full capacity.

Mr. Daubert said he was glad there were more warnings of refuse cans left at the curb. He added people have left their cans out at the curb many times.

Board of Health Report to Council

Mr. King said the date for the Board of Health Report to Council had not been determined. He would find out when that would be scheduled, but it could be June 3, 2019.

Mr. King stated there would not be a Borough Council meeting on May 20, 2019, because the International Town & Gown Association (ITGA) conference would be in town that week.

Other Matters of Interest

Health Officer Brian O'Donnell completed the training and testing for the state certification

Mr. O'Donnell was now a certified health officer. There would be two certified health officers in the Borough, but Mr. O'Donnell would be the primary health officer.

Cooking and Baking Centre County

Mr. O'Donnell and Mr. Kevin Kassab taught a class on job skills to intellectually challenged kids. He said this was a good program, and they had been asked to participate in the future.

Linda Greenly-Finch, Chair, asked about the food trucks that did not seem as well groomed. Mr. O'Donnell replied the food trucks are inspected but did not have specific inspections times because they did not have a designated zone. He added they were aware of the regulations.

Mr. O'Donnell stated ServSafe supervisors were required to be reachable at all times. This was changing to be required to be physically present at all times. Pennsylvania was working on updating the requirements to reflect the FDA requirements.

Mr. Daubert received the 2019 Legacy Award for service to the Borough.

Dr. Taylor received the XYZ Award for service on the Board of Health. His wife had served for 10 years on the board before him.

Upcoming Meeting

Mr. O'Donnell stated the next BOH meeting date was scheduled for July 30, 2019.

Adjournment

There being no further business, Mr. Daubert moved to adjourn the meeting, and Dr. Taylor seconded the motion. The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Sandy Lieb
Administrative Assistant